

Ainstable Parish Council

Serving the villages of Ainstable, Croglin, Newbiggin, and Ruckcroft, the communities of Dale and Longdales, and the surrounding farms and houses

Chairman: Nigel Vear,
Tel (01768) 896360 - chairman@ainstable.org.uk

Minutes of the ordinary bi-monthly meeting of
Ainstable Parish Council
held at Ainstable Church Institute at 7:30pm on Tuesday 21st March 2017.

Present:

Cllr N Vear (Chairman); Cllr H Bellis; Cllr J Thirlwall; Cllr H Proud; Cllr G Proud

Also Present:

County & District Cllr M Robinson; Kimberley Lawson (Clerk)

- 1. Open Meeting - for discussion of matters of general parish concern (10 mins).
Nothing raised

Parish Council Meeting

- 2. To receive apologies for absence.
Apologies were received from Cllrs Smith, Guise, Bradshaw and Ritchie, and the reasons noted.
- 3. Declarations of interests:
 - 3.1. Register of Interests: Councillors are reminded of the need to update their register of interests.
 - 3.2. To declare any personal interests in items on the agenda and their nature.
 - 3.3. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant items).

None
- 4. To discuss the co-option of a councillor for Newbiggin and Croglin.
No-one has come forward.
- 5. **Resolved:** to accept the minutes of the Ordinary Meeting held on Tues 17th January 2017 as a true record and be signed by the Chairman.
- 6. To receive a verbal report from District & County Councillor Robinson.
Cllr Robinson reported that she has been able to secure funding towards the bus shelter project from Cumbria County Council (CCC). The flood alleviation work has begun at Croglin. The Fire Service has begun to check fire hydrants in Ainstable. There is no update on the Towngate light. **Action:** Cllr Robinson agreed to follow up on various potholes reported since the CCC website logging system doesn't seem to be working effectively.

Cllr Robinson left the meeting

- 7. To receive updates on current projects and issues:
 - 7.1. Newbiggin Village Green Grass Cutting (Cllr Vear)
Cllr Vear reported that Highways has added the land at Newbiggin to its annual grass cutting contract. Cllr Vear has informed the residents who have been mowing the grass voluntarily until recently.



7.2. Bus shelters (Clerk)

The Clerk reported that CCC has agreed a grant of £1,000 for the bus shelter project. Cumbria Community Foundation should be making a decision on whether to award a grant before the next meeting of the parish council. It was agreed to wait until then before deciding on the final scope of the project, depending on how much has been raised.

7.3. Proposed benches at Longdales and Ruckcroft (Cllr Bellis)

Action: Cllr Bellis will speak to residents to determine if they would like new benches.

7.4. Dog stiles (Cllr H Proud)

Cllr H Proud reported that the company she approached does not manufacture dog stiles and that they are usually constructed on site. **Action:** Cllr H Proud to enquire further.

7.5. Car Park at Armathwaite Bridge (Cllrs Vear & Bradshaw)

Cllr Vear reported on positive ongoing discussions he is having with various stakeholders. The project is nearly ready for public consultation.

7.6. Footway lighting (District & County Councillor Robinson)

Action: The Clerk to contact Amanda Ward at Eden District Council to follow up the adoption of the light at Towngate and to report that the footway light beside Middle Farm, Croglin, needs a new bulb.

7.7. Newsletter (Clerk)

The Clerk reported that she has received two articles so far. It was agreed that the car park project will be the main item.

7.8. Contractor for the Millennium Green (Clerk)

The Clerk reported that Neil Ruddick has accepted the Parish Council's invitation to continue as the contractor for the Millennium Green.

7.9. Encouraging tourism in the parish

In the absence of Cllr Smith, there was no progress on this item.

8. To discuss matters relating to banking and finance:

8.1. To receive a report on the bank account balances

The Clerk read out the bank balances

8.2. The following receipt was noted:

28 th Feb	RN 005	Land Registry	£30.00
----------------------	--------	---------------	--------

8.3. **Resolved:** to agree the payments listed in Appendix 1.

8.4. Any other matters relating to banking and finance

The following payment was noted:

17 th Feb	Land Registry	VN049 Cheque 300024	£40.00
----------------------	---------------	---------------------	--------

9. To receive verbal reports from attendance at outside bodies.

Cllr Bellis reported on the CALC Good Councillor training he has attended. The Clerk reported on the CALC Clerk's Induction she has attended.

10. To receive a verbal report on crime in the Parish.

There was a concern about sheep being worried by dogs. **Action:** the Clerk to include a reminder in the newsletter that dogs much be kept on a lead, especially at lambing time.

11. To discuss any Highways matters arising, and consider actions:



- 11.1. Drainage work above Heather Glen (Cllr Bellis)
Cllr Bellis has been informed by Highways that the order for the drainage ditches to be cleared is in place and the work should be done shortly.
- 11.2. Verges above Heather Glen (Cllr Vear)
A complaint was received via the website about damage to the verges above the Heather Glen. Cllr Vear contacted Highways, who have taken the matter up with the landowner.
- 11.3. Potholes and general maintenance (Cllr Bellis)
Action: Cllr Bellis to report to Highways bad potholes on the bend by the Methodist chapel.
- 11.4. Any other highways matters arising
Hazards were reported outside two properties in Ainstable. **Action:** the Clerk to write to the homeowner in each case to ask for the hazards to be removed.
12. To receive a verbal report on the development of Broadband in the parish. (Cllr Bellis)
Cllr Bellis reported that there are two areas within the parish included in the phase 2 superfast broadband rollout but the work as not yet been scheduled. Residents needing superfast broadband, e.g. for home businesses, should contact Connecting Cumbria to see if government grant funding is available.
13. To receive a verbal report on fire hydrant maintenance. (Cllr Bellis)
Cllr Bellis reported that the Fire Service has begun to check hydrants in Ainstable. **Action:** Cllr Thirlwall to check the hydrants in Croglin to see whether they are being maintained.
14. To discuss any matters relating to communications.
A suggestion was made that the website could do with a refresh. **Action:** Cllrs Vear & Bellis to meet with the Clerk to discuss this further.
15. To consider planning applications made and other planning matters. (Clerk)
- 15.1. 17/00021 Newlands Car Port
This application has been approved.
- 15.2. 17/00049 Holly House Oil Tank
This application has been approved.
- 15.3. To receive a verbal report on the meeting with Kevin Hutchinson of Eden District Council (Cllrs Vear & Bellis)
Cllr Vear & Bellis reported on their meeting with Kevin Hutchinson regarding the Eden Local Plan, and on Kevin's recommendation that the parish council create a Neighbourhood Plan for the parish and the benefits it could have.
- 15.4. To consider creating a Neighbourhood Plan for the parish
Action: the Clerk to enquire how to engage with a planning consultant, research grants to cover the cost of a consultant and to include an item in the newsletter that the parish council is considering creating a Neighbourhood Plan.
- 15.5. Any other planning matters
None
16. Defibrillators.
- 16.1. To receive an update on the British Heart Foundation grant application (Cllr Vear)
Cllr Vear reported that the British Heart Foundation has not awarded any grants to Ainstable Parish Council but that we can apply again in any future rounds of funding.
- 16.2. To consider the proposal from the Community Heartbeat Trust (CHT) for the Ainstable kiosk defibrillator (Appendix 2)



Resolved: to accept the proposal to supply and manage a Public Access Defibrillator for the Ainstable BT kiosk

- 16.3. To consider the proposal from the Community Heartbeat Trust for the adoption of the defibrillator at Croglin and the management of the defibrillators at Croglin and Newbiggin (Appendices 3.1 and 3.2)

Resolved: to accept the proposals.

- 16.4. To receive an update on registration of the Newbiggin defibrillator (Cllr Vear)
The Newbiggin defibrillator must be checked weekly, and the Webnos management system updated, under the CHT management programme, in order to provide evidence for the Coroner if needed. **Action:** Cllr Vear to speak to the owners of the house where the defibrillator is located to ask them to take on this task.

- 16.5. To receive an update on signage for the existing defibrillators. (Clerk)
There has been no update on the signage for the defibrillators at Croglin and Newbiggin. The Clerk is following this up with Andrew Hill.

- 16.6. To consider wording for signage for the Ainstable defibrillator(s)
Action: Cllr Vear to speak to Kevin Moffat about the maintenance and lifespan of the defibrillator at his property before a decision is made on wording for signage at Ainstable.

17. Registration of parish land. (Clerk)

- 17.1. To receive an update on the registration of the Sand Pit by Channel Pool
The Clerk reported that the Land Registry has rejected the initial application to register this land on the grounds of insufficient evidence of ownership. Cllr H Proud has provided a Statement of Truth to support the application, which will be resubmitted.

- 17.2. To receive an update on the registration of the parish land at Ruckcroft
The Clerk reported that this land is now registered and that she has received the title deeds from the Land Registry. She has sent an invoice to Mr Gargett for back rent. **Action:** the Clerk to investigate how the land came into the possession of the parish council.

- 17.2.1. To consider whether to increase the rent for the forthcoming financial year.
It was agreed that the rent will not be increased for the forthcoming financial year but will be reviewed annually from next year.

- 17.3. To consider whether to pursue registration of Croglin Quarry (Appendix 4)
Action: the Clerk to attempt to register the land to determine the matter of ownership one way or the other.

18. To consider new policies:

Resolved: to approve and adopt the following policies, for annual review:

- 18.1. Code of Conduct (Appendix 5)
18.2. Complaints Procedure (Appendix 6)
18.3. Freedom of Information Policy & Publication Scheme (Appendix 7)
18.4. Health & Safety Policy (Appendix 8)

19. To discuss options for library services in the parish (Clerk)

Following an enquiry from a local resident, **Action:** the Clerk to include an item in the newsletter to determine the level of support for a CCC Library Book Drop in the parish.

20. To discuss the Eden District Council scrutiny consultation.

Action: the Clerk to ask the Scrutiny Consultation to collate and assess all the services provided by EDC on a per parish basis.

21. To discuss Ainstable Millennium Green.

Action: Cllr Vear will repair the sign when the weather improves.

22. To consider correspondence received.

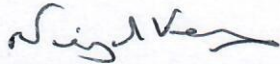
The correspondence list was noted.

23. Points to be raised at the next meeting.

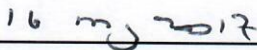
Any points to be forwarded to the Clerk.

24. Date of the AGM and next ordinary meeting – Tues 16th May 2017.

The meeting closed at 10.21pm



Chairman



Date